

**APPENDIX B**

**FEES FOR**

**DEVELOPMENT & NEW WATER SERVICES**

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## **FEES FOR DEVELOPMENT & WATER SERVICES**

### **PRE-PLAN CHECK SUBMITTAL FEES**

- Research Request Fee
- Fire Flow Evaluation Fee
- Will Serve Letter Request Fee
- Water Supply Assessment Review Fee

### **PLAN CHECK SUBMITTAL FEES**

- Water Plan Check Application Fees
- Water Meter Clearance Application Fees
- Easement Legal Description Review Fee

### **DEVELOPMENT FEES**

- Water Inspection Fees
- Water Meter Costs
- Development Impact Fee
- Supplemental Water Supply Fee
- Well Drilling/Abandonment Application Fees

### **ADDITIONAL SERVICES (CUSTOMER SERVICE)**

- Water Main Shutdown Application Fee
- Fire Hydrant Meter Application Fee
- Meter Downsize Request Application Fee

### Research Request Fee

The research request fee is paid directly to IWA and is used to reimburse IWA staff time related to the inquiry of previous fees paid by the developer. The developer shall make a research request by submitting the **Research Request Application (Form A-1)**, filled out completely and accurately. The fee is an hourly rate of \$142 per hour. IWA will estimate the approximate number of hours and a reimbursement will be given if the approximation was overestimated after the fees have been paid. Additionally, if approximated time is underestimated, additional fees will be required. IWA Engineering will process the research request fees prior to returning the findings.

### Fire Flow Evaluation Fees

The fire flow evaluation fees are paid directly to IWA. The fees are used to reimburse IWA staff time related to preparation of the fire flow test using the hydraulic model and review of hydraulic analysis submitted by the developer. The developer shall request a fire flow analysis by submitting the **Fire Flow Evaluation Application (Form A-2)**, filled out completely and accurately. The fee is a one-time fee of \$750 for the fire flow report using the hydraulic model. Additionally, a complete review of the hydraulic analysis report generated by the developer’s Civil Engineer will be subjected to a one-time fee of \$500. IWA Engineering will process the evaluation fees prior to returning the signed fire flow analysis report generated by IWA. If the fire flow fee is not received, IWA has the right to delay the plan check process.

The following table shows a summary of fees associated with the fire flow evaluation and review:

Fee Description	Cost (\$)
Fire Flow Test – Hydraulic Model	\$750
Hydraulic Analysis Review	\$500

### Will Serve Letter Fee

The Will Serve letter fee is paid directly to IWA for the production of the document required by the local jurisdiction agencies for processing tentative maps or development reviews, and water supply assessments. The Will Serve letter fee shall be submitted to IWA with the **Will Serve Letter Request Application (Form A-3)** filled out completely and accurately. The fee is a one-time fee of \$80. IWA Engineering will process the Will Serve letter fee before the commencement of the plan check submittal process. IWA has the right to delay the plan checking process until the payment has been received.

### Water Supply Assessment Review Fee

Water Supply Assessment (WSA) review fees are paid directly to IWA and are used to reimburse IWA for staff time directly related to engineering review of the WSA submitted by the developer. The review of WSA fee shall be submitted to IWA with the **Water Supply Assessment Review Application (Form A-4)** filled out completely and accurately. The fee is a one-time fee of \$453 for developments over 500 units that require a WSA. IWA Engineering will process the WSA

review fee before the commencement of the plan check submittal process. If the WSA review payment is not received with the WSA and related application, review of the document will not commence until payment is received.

### Plan Check Fee

Plan check fees are paid directly to IWA and are used to reimburse IWA for staff time directly related to engineering review of improvement plans submitted by the developer. The plan check fees shall be submitted to IWA with the **Water Plan Check Application (Form B-1)** filled out completely and accurately. The fees are based on rate per plan sheet of \$811 per sheet. Plan reviews exceeding fourth review will be subjected to an additional payment of \$811 per sheet. The fourth plan review should consist of minor edits from the third plan review and final IWA signature. IWA Engineering will process the plan check fees before first plan check submittal has been reviewed. If the payment is not received with the first plan check submittal and **Water Plan Check Application (Form B-1)**, the plan check process will be on hold until payment is received. The Plan check submittal and appropriate forms can be sent electronically to IWAEngineering@indio.org for review.

The following table shows a summary of fees associated with the plan check process:

Fee Description	Cost (\$)	Unit
Plan Check (3 Reviews)	\$811	Per sheet
Excess Plan Check (Beyond fourth review)	\$811	Per sheet

### Review of Water Meter Clearance Application Fee

The Water Meter Clearance Application review fee is paid directly to IWA for staff time directly related to engineering review of meter sizing for improvement plans submitted by the developer. The Water Meter Clearance Application review fee shall be submitted to IWA with the **Water Meter Clearance Application (Form B-2)** filled out completely and accurately. The fee is a one-time fee of \$86. IWA Engineering will process the review fee returning the red lined version of the first plan check submittal to the developer. If no payment has been received with the first set of Water Improvement plans, IWA will hold the reviewed plans until the payment has been made by the developer.

### Review of Easement Legal Description Fee

The easement legal description review fee is paid directly to IWA and is used to reimburse IWA for staff time directly related to engineering review of easements for improvement plans submitted by the developer. The easement review fee shall be submitted to IWA with the **Easement Legal Description Review Application (Form B-3)** filled out completely and accurately. The fee is a one-time fee of \$98 for developments with water improvements located in areas that require an easement dedicated to IWA. If an easement is called for, IWA Engineering will process the easement review fee before reviewing the first plan check submittal. If the payment is not received, IWA will not return the first plan check submittal with red lined corrections to the developer’s engineer until the fee has been paid.

## Water Inspection Fees

The Water Inspection Fees for off-site water improvements are paid by the developer directly to IWA. The fees shall be submitted to IWA with the **Water Inspection Request (Form C-1)** filled out completely and accurately. The Water Inspection Fees are hourly based at \$90 per hour for the services of the IWA Inspector, but shall not exceed 3% of the estimated construction cost for the project. IWA Engineering will process the Water Inspection Fee when the Water Improvement Plans have been approved and the final design plans have been signed.

All water inspections shall take place during the IWA Inspector’s hours, which are 6:00 a.m. to 2:30 p.m. Monday through Friday, with the exception of the City of Indio designated holidays. To request a new inspection, contact IWA inspection line at (760) 391 - 4044.

The following table shows the fees associated with the installation process:

Fee Description	Cost (\$)	Per
New Service Line Inspection Fee	\$186	Unit
New Meter Inspection Fee	\$208	3 Visits
Additional New Meter Inspection (beyond 3 inspections)	\$69	1 Visit

## Water Meter Costs

All water meters shall be purchased from IWA and installed by the owner/developer. For a complete list of approved water meters and associated parts, please refer to the **List of Approved Materials** in **Appendix H**. A Water Meter Request shall be submitted to IWA with the **Water Meter Application (Form C-3)** filled out completely and accurately.

The following table shows the cost of water meters by size:

Water Meter Size (inches)	Cost (\$)
3/4"	\$418
1"	\$494
1-1/2"	\$863
2"	\$984
5/8" For Fire Service	\$388

For a list of fees associated with larger water meters, please contact IWA Engineering at IWAEngineering@indio.com.

## Development Impact Fee

Indio Water Authority (IWA) collects Development Impact Fees (DIF) for all construction requiring water services. DIF is a one-time fee imposed on a new development to fund off-site water improvements that must be built in order to provide sufficient water supply to the new development. DIF is paid directly to IWA and applies to all commercial, industrial, and residential developments. The DIF payments shall be submitted to IWA with the **Water Development Impact Fee and Supplemental Water Supply Fee (Form C-2)** filled out completely and accurately. The fee is charged based on water meter size (inches). IWA will specify the size of meter required based on peak demand calculations. IWA Engineering will process the DIF when the Water Improvement Plans have been approved and the final design plans have been signed. If the development qualifies for a Water Agreement, terms of payment for these fees will be described in the Water Agreement. For development consisting of more than 50 units, the DIF shall be paid in increments of ten (10) units at a time. For developments that require a Water Agreement and the Water Agreement does not specify terms of payment, payment for DIF will be required in increments of ten (10) units at a time at the discretion of the Manager of Engineering and Water Quality. The fees are as follows:

Water Meter Size (inches)	Development Impact Fee
3/4"	\$4,030
1"	\$6,717
1-1/2"	\$13,157
2"	\$21,495
3"	\$46,702
4"	\$74,695
6"	\$101,353
8"	\$110,469
5/8" Bypass Meter for DCDA	No DIF applied

### **AUTOMATIC ANNUAL FEE ADJUSTMENT**

Any fees established pursuant to this subchapter shall be revised annually by means of an automatic adjustment on July 1 of each year based on the average percentage change over the previous calendar year set forth in the Engineering News Record Construction Cost Index for the City of Los Angeles or, if the index is no longer published, an index determined by the Director of Public Works to be a recognized standard of the construction industry.

## Supplemental Water Supply Fee

The intent of the Supplemental Water Supply Fee (SWSF) is to provide a framework to alleviate the strain on IWA’s groundwater supply. The SWSF consists of the cost per acre-foot for a supplemental water supply at \$5,435 which is multiplied by the Annual Consumption Factor expressed as acre-feet per acre. The following table shows the SWSF by Development type:

Development Type	Annual Consumption Factor with Return Flows* (ac-ft/ac/yr)	SWSF** (\$/acre)
Commercial/Institutional	.65	\$3,533
Hotel/Motel	1.42	\$7,718
Industrial	.93	\$5,055
Commercial Irrigation/ Common Areas	1.54	\$8,370
Multi-Family Residential	1.23	\$6,685
Single Family Residential	2.23	\$12,120
City Parks/Irrigation and Landscape Lighting Districts	1.36	\$7,392

\*A return flow of 35% was used

\*\*Unit cost for development of supplemental water

Per the resolution passed on December 4, 2012, and the aforementioned Settlement Agreement, a SWSF will be imposed on development projects as defined in Section 33.066 of the Indio City Code beginning on March 1, 2013. The SWSF will be payable at the time of building permit issuance. The applicability of the SWSF on existing developments with existing Water Agreements will be reviewed on a case-by-case basis. The SWSF shall be submitted to IWA with the **Water Development Impact Fee and Supplemental Water Supply Fee (Form C-2)** filled out completely and accurately. If the development qualifies for a Water Agreement, terms of payment for these fees will be described in the Water Agreement. For development consisting of more than 50 units, the SWSF shall be paid in increments of ten (10) units at a time. For developments that require a Water Agreement and the Water Agreement does not specify terms of payment, payment for SWSF will be required in increments of ten (10) units at a time.

### Well Drilling/Abandonment Application Fee

Well drilling and/or well abandonment permits shall be obtained from IWA. Permit fees are paid by the owner/customer directly to IWA for staff review of the application for consistency with Federal, State and applicable County Health regulatory requirements. The fees shall be submitted with the **Well Drilling/Abandonment Permit Application (Form C-4)** filled out completely and accurately. The fees are based on the proposed use of the well. IWA Engineering will process the payment prior to returning the signed permit. Failure to make corresponding payments will delay the permit process. The fees are as follows:

Proposed Use of Well	Cost (\$) per unit
Community Supply	\$304
Agricultural	\$157
Industrial	\$234
Monitoring	\$125
Monitoring (Each additional well per site)	\$69
Injection Wells	\$125
Injection Wells (Each additional well per site)	\$69
Cathodic Protection	\$125
Operating Permit (per site – annual renewal)	\$19
Abandonment of Well (see specifications for destruction of private wells)	\$69
Driver Well	\$125
Private Well Evaluation	\$69
Driller Registration	\$11
Inspection	\$69

### Water Main Shutdown Application Fee

A water main shutdown request shall be made directly to IWA. In compliance with IWA and City of Indio, all affected residents of the water shutdown must be given 48-hour notice by the Contractor before water service can be interrupted due to facility repairs. A one-time fee of \$429 will accommodate the Water Main shutdown & Inspection fees. A \$136 fee will be imposed if work or inspections are conducted after-hours. The customer information shall be submitted using the **Water Main Shutdown Application (Form D-2)** filled out completely and accurately. Please allow (5) five business days from the date the application is received at the IWA corporate yard for processing.

### Fire Hydrant Meter Application Fee

A request for a fire hydrant water meter shall be made directly to IWA. Instructions and information to install a fire hydrant meter and to turn on water service can be found on the **Fire Hydrant Meter Application (Form D-4)**. A payment of \$1000 for the deposit and \$64 for the installation fee shall be submitted with the Form D-4 filled out completely and accurately. The

\$1000 deposit will be returned to the customer upon returning the hydrant meter in good condition.

A \$20 establishment fee (set-up charge) will be charged on the customer’s first bill. This is a one-time charge only and cannot be waived. For further questions and inquiries regarding the Fire Hydrant meters please contact IWAEngineering@indio.org.

### Meter Downsize Request Application Fee

The Meter Downsize fees are to be paid directly to IWA for staff time directly related to evaluating the request for a meter of smaller size. All existing IWA customers shall make the request directly to IWA using the **Meter Downsize Application (Form D-5)** filled out completely and accurately. Please note **Form D-3** requires the customer’s signature and acknowledgement of the estimated cost for work done by IWA and for work performed by a licensed plumber. The Meter downsize application shall be submitted with the **Water Meter Clearance Application (Form B-2)** filled out completely and accurately. **Form B-2’s** evaluation payment of \$86 shall be submitted directly to IWA upon initial request of meter downsize. IWA Engineering will process the Meter clearance application payment before submitting the Meter downsize request to engineering for evaluation and approval.

The table below shows a summary of the fees:

If work done by IWA:		If work done by Licensed Plumber:	
Description	Amount	Description	Amount
Meter Device		Meter Device	
Estimated Labor & Equipment	\$350	Inspection Fee (2 inspections)	\$138